

**PROCUREMENT OF INVERTER WITH
BATTERY
THROUGH
REQUEST FOR QUOTATION
(RFQ)/SHOPPING PROCEDURES**



JEEVIKA
An Initiative of Government of Bihar for Poverty Alleviation
Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar



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REQUEST FOR QUOTATIONS

Procurement of Goods under RFO/Shopping Procedures

Purchaser: Bihar Rural Livelihoods Promotion Society (BRLPS)

Contract title: Purchase of Inverter with Batteries

RFQ No: IN-BRLPS-329898-GO-RFQ

Date: 14-12-2022

Applicable Procurement Regulations Date: 2014

- The Government of India has received financing from the World Bank in various currencies towards the cost of the Bihar Transformative Development Project and intends to apply part of the proceeds towards eligible payments under the contract for which this request for quotations is issued. The Bihar Rural Livelihoods Promotion Society (BRLPS) invites quotations from eligible bidders for the following goods.

Sl. No.	Brief Description of the Goods	Specifications*	Unit & Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
1	Invertor with SMF Battery For Power Back UP	As per Annexure-A	100	Within 30 days from the date of purchase order	As per Annexure - B	Yes

*[*Where ISI certification marked goods are available in market, purchaser should generally limit the procurement to goods with those or equivalent marking only.]*

- The Bidders has to quote rate for full quantity. Purchase will evaluate the quotation for whole item.
- This notice includes the terms and conditions applicable to submission of quotations; criteria for qualification, evaluation, and for award of supply order(s); and relevant forms to be filled by the bidders. Implementing Agency has not issued a separate RFQ document for this purchase. The notice including the terms and conditions etc. can be downloaded free of cost by logging on to the website www.brlps.in (procurement/tender).

4. **Quotations shall be submitted in sealed envelope in hard copy on or before 1600 hours on 05-01-2023. Any quotation or modifications to quotation received after deadline for submission of bid will not be considered. The Quotations will be opened on 05-01-2023 at 1630 hours.**
6. If the Purchaser's office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time.
7. Other details can be seen in the RFQ document. A Bidder requiring any clarification of the RFQ Document may notify the Purchaser through email (proc.sp@brlps.in) or may

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Terms and Conditions

1. **Eligibility:** A Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines.
2. **Clarifications & Amendments:** If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.brlps.in for information of all Bidders. Bidders should check on the www.brlps.in, for any amendments to the terms and conditions.

3. The Quotation shall comprise the following:

- (a) Letter of Quotation;
- (b) Delivery Period Offered: List of Goods & Related Services in the prescribed Form;
- (c) Technical Specifications: confirmation that the offered Goods and Related Services conform to the required specifications;
- (d) Evidence in accordance with Clause 6 establishing Bidder's qualifications to perform the contract, if its quotation is accepted;
- (e) Complete address and contact details of the Bidder having the following information:

Name of Firm
Address for communication
Telephone No(s): Office
Mobile No.
Facsimile (FAX) No.
Electronic Mail Identification (E-mail ID)

- (g) Price Schedule (using the Schedule to submit with the RFQ document) wherein the rates shall be entered.

4. Quotation Prices

- a) The contract shall be for the full quantity, as specified in the Price Quotation Form. Corrections, if any, can be carried out by editing the information before electronic submission.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST and any other taxes, which will be payable on the goods at the time of invoicing in connection with the sale, shall be shown separately. If these are only stated to be extra, such quotations are liable to be rejected. Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.

- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - e) The Prices shall be quoted in Indian Rupees only.
5. **Conformity of Goods:** Bidder shall furnish, documentary evidence that the Goods conform to the technical specifications and standards, as relevant for example catalogue, warranty/ guarantee etc. from the manufacturer.
6. **Qualification of the Bidder:**
- a. Bidder should have experience of supplying the similar items to at least one government department/banks/Public Sector Companies/Externally aided projects during the last five years. At least one purchase order with completion certificate/any documentary proof that supply has been made and payment thereof should be submitted.
 - b. The bidder should have Average Annual Turnover of a minimum of Rs. 10.0 crore during the financial years 2019-20, 2020-21 & 2021-22. CA certificate/Photocopy of audited accounts statement should be submitted.
 - c. Bidder should have registration under GST. Signed and stamped photocopy of GST Certificate should be submitted.
 - d. Bidder should be authorized dealer/retailer for the OEM for whom they have quoted the rate. Signed and stamped photocopy of valid authorization letter should be submitted.
 - e. Bidder should submit an undertaking regarding onsite comprehensive warranty of the product mentioning therein the period of offered warranty.
7. **Validity of Quotation:** Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.
8. **Signing of Quotations:** The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.
9. **Quotation Submission:** The Letter of Quotation shall be filled, signed and should be submitted along with the Price Schedules that shall be furnished using the Forms available without any alterations. All blank spaces shall be filled in with the information requested. All other documents shall also be submitted. Supplies for any particular item in each quotation should be from one manufacturer only. Quotations offering supplies from different manufacturers for the same item in the quotation will be treated as non-responsive.
10. **Opening and Evaluation of Quotations:** The Quotations will be opened on the specified date and time. The bidders may attend the bid opening.
- (a) The Purchaser shall examine the quotation to determine whether the quotation (a) has been properly signed; b) meets the eligibility criteria; (c) conforms to all terms,

conditions, technical specifications, warranty/guarantee etc.; and (d) the bidder has accepted the delivery schedule (Annexure-D).

- (b) Only Quotations that are substantially responsive to the RFQ document, and meet all Qualification Criteria shall qualify.
- (c) The evaluation shall be based on the total price of Goods and Related services at project site including GST and any other taxes, which will be payable on the finished goods at the time of invoicing.

11. Award of contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the total lowest evaluated quotation price.

- (a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- (b) The bidder whose quotation is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.
- (c) Payment shall be made within 21 days after submission of invoice along with delivery challans including installation report duly signed and stamped by the respective DPCU. Statutory deductions, if any, shall be made at source.

12. Quality Verification

Quality of supplied items may be verified either by a team comprising of BRLPS officials or a third-party agency as per the decision of BRLPS. However, supplier has to inform BRLPS in writing before the start of delivery.

13. Performance Security

Successfully bidder will have to submit performance security @ 5% of the total contract value as performance security in the form of Demand Draft/Bank Guarantee. In case of Bank Guarantee (BG), the BG should be valid for 60 days beyond the warranty period. No interest will be payable on performance security.

14. Liquidated damage

Delay in supply may attract punitive deduction at the rate of 0.5% per week subject to a maximum of 10% of total contract value. For further delay, purchase order may be cancelled.

Quotation Forms

Letter of Quotation

The Bidder must prepare the Letter of Quotation on stationery with its letterhead clearly showing the Bidder's complete name and address. The italicized text is for Bidder's guidance in preparing these forms and shall be deleted from the final products.

RFQ No.: *[insert identification]*

Our Reference: No..... Dated.....

To:

(Purchaser's name and address)

Subject: Supply of.....

Sir,

1. We, the undersigned, hereby submit our Quotation. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ Document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services *[insert a brief description of the Goods and Related Services];*
- (c) The total price of our Quotation, including any unconditional discounts offered is:
Total price of the Quotation **[insert the total price of the quotation including GST and any other taxes, which will be payable on the finished goods, in words and figures];**
- (d) **Commissions, gratuities and fees:** We have paid, or will pay the following commissions, gratuities, or fees with respect to the Bidding process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate "none."]*
- (e) **Quotation Validity Period:** Our Quotation shall be valid for the period of 60 days, from the deadline fixed for the Quotation submission;
- (f) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank.
- (e) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices.

Yours faithfully,

Authorized Signature

Name & Title of Signatory _____

In the capacity of *[insert legal capacity of person signing the Letter of Quotation]*

Name of Bidder _____

Address _____

Dated on _____ day of _____, _____ *[insert date of signing]*

FORMAT OF QUOTATION

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate ¹ at destination in Rs.	GST and similar other taxes applicable on finished Goods/ Services	*Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
							In Figures	In Words
1.								
2.								
TOTAL including all taxes and duties								

Note: Evaluation shall be done for all items together.

** Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.*

We agree to supply the above goods in accordance with the technical specifications for a total contract price (including all taxes and duties) of Rs. (Amount in figures) (Rs... amount in words) within the period specified in the Request for Quotations.

We also confirm that the normal commercial warranty/guarantee of.....months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

Signature of Bidder

¹ Any unconditional discounts if offered, shall be specified in this column along with the unit rates.

Annexure-B
Purchaser's Requirement
LIST OF GOODS & RELATED SERVICES AND
DELIVERY PERIOD

Sl. No.	District Name/DPCU	Inverter with batteries (set)	Delivery Period
1.	ARARIA	3	Within 30 days from the date of purchase order
2.	ARWAL	3	
3.	AURANGABAD	2	
4.	BANKA	2	
5.	BEGUSARAI	4	
6.	BHAGALPUR	4	
7.	BHOJPUR	4	
8.	BUXAR	4	
9.	DARBHANGA	4	
10.	Gopalganj	3	
11.	JAMUI	2	
12.	JEHANABAD	3	
13.	KAIMUR (BHABUA)	4	
14.	KATI HAR	4	
15.	KISHANGANJ	2	
16.	LAKHISARAI	3	
17.	MADHEPURA	1	
18.	MUNGER	2	
19.	NAWADA	4	
20.	PASHCHIM CHAMPARAN	4	
21.	PATNA	4	
22.	PURBI CHAMPARAN	4	
23.	ROHTAS	4	
24.	SAHARSA	2	
25.	SAMASTIPUR	4	
26.	SARAN	2	
27.	SHEIKHPURA	3	
28.	SHEOHAR	3	
29.	SITAMARHI	3	
30.	SIWAN	4	
31.	SUPAUL	2	
32.	VAISHALI	3	
TOTAL		100	

TECHNICAL SPECIFICATIONS

(Inverter with Batteries)	1KV/1100VA Sinewave Invertor with Min. 180 AH SMF battery Power Back UP Min 4 to 5 Hrs. Including installation at site (Microtek or equivalent make) – Minimum warranty 02 years (Exide or equivalent make) – Minimum warranty 04 years
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